

2.2 Student placements

Policy statement

Our setting recognises that qualifications and training make an important contribution to the quality of the care and education provided by early years providers. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We also offer placements for school pupils on work experience.

We aim to provide for students on placement with us, experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Procedures

- We require students on qualification courses to meet the 'suitable people' requirements of Ofsted, the Early Years Foundation Stage and have a satisfactory enhanced DBS check with barred list check(s), which must be provided in advance of commencing any work at Pre-school. We also ask for photo ID to check their identity matches the DBS certificate.
- We require students in our setting to have a sufficient understanding and use of English to contribute to the well-being of children in our care.
- We require schools placing students under the age of 17 years with the setting to vouch for their good character.
- We supervise students at all times and do not allow them to have unsupervised access to children.
- Trainee staff employed by the setting, volunteers and staff working as apprentices in early education may be included in the ratios if they are deemed competent and responsible.
- Students and apprentices, over the age of 17, who are undertaking a level 3 qualification may be considered to be counted in the ratios if we deem them to be suitably qualified and experienced.
- We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- We require students to keep to our Confidentiality and Client Access to Records policy (10.9); a copy is signed by the student to confirm their agreement to keep to the policy.
- We co-operate with and communicate our feedback to students' tutors on their performance in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- We communicate a positive message to students about the value of qualifications and training.



- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- We ensure that trainees and students placed with us are engaged in early years training, which provides the necessary background understanding of children's development and activities.

This policy was adopted at a meeting of

Crick Pre-School

Held on

15th November 2017

Last reviewed

22nd November 2021

Date to be reviewed

November 2022

Signed on behalf of the management committee

Name of signatory

Amy Ellis

Role of signatory (e.g. chair/owner)

Chair